

## ANNUAL GENERAL MEETING MINUTES

### Kananaskis Mountain Lodge

April 15<sup>th</sup>, 2024

#### ATTENDANCE:

#### ESAA Voting Members present via proxy or in person:

- Advisian
- AGAT Laboratories Ltd.
- ALS
- Ashwell Consulting Inc.
- Bifrost Environmental and Remediation Services Inc.
- Bowron Environmental Group
- Bureau Veritas Laboratories
- CARO Analytical Services
- CD Nova
- Claystone Waste LTD
- Clean Harbors Canada, Inc.
- Core Environmental Consulting Inc
- DBS Environmental
- Earthmaster Environmental Strategies Inc.
- Ecoventure Inc.
- Element Materials Technology
- Environmental Material Science (EMS)
- EnviroSearch Ltd.
- Ernco Environmental Drilling & Coring Inc.
- Geo Tactical Remediation
- Harvest Operations Corp.
- Hodgson Contracting Ltd.
- InSitu Remediation Services Ltd
- Ivey International Inc.
- JSK Consulting LTD.
- KBL Environmental Ltd.
- Langan International
- Lloyd Sadd
- Matrix Solutions Inc.
- McElhanney
- McLennan Ross
- Millennium EMS Solutions Ltd.
- Nelson Environmental Remediation Ltd.
- Nichols Environmental (Canada) Ltd.
- Norstar Industries Ltd.
- North Shore Environmental Consultants Inc.
- NorthWind Land Resources Inc.
- Osprey Scientific Inc.
- Proactive Environmental Solutions
- Pure Environmental
- Ram River Environmental Consultants Ltd.
- RemedX Remediation Services
- Rice Earth Sciences
- Ridgeline Canada Inc., an Ambipar Response Company
- SECURE Energy
- SLR Consulting (Canada) Ltd.
- Stantec Consulting
- SUBLATUS Environmental
- SWAT Consulting Inc.
- Tetra Tech Canada
- Trace Associates Inc.
- Triton Environmental
- Trium Environmental Inc
- Veolia Water Technologies Canada Inc.
- Vertex Environmental Inc.

- Waste Connections of Canada
- Waterline Resources Inc.
- Willms & Shier Environmental Lawyers LLP

### **Non Voting Members and Non-Members**

- Actual Media Inc.
- ECO Canada - Environmental Careers Organization
- Fred Keating Media
- Hamdon & Associates
- Harmony Organization

## **1. Call to Order**

SLR Consulting. (R. Traynor) served as Chair and Earth Master Environmental Strategies (A. Dunn) served as Secretary for the meeting. Notice of meeting was sent out in accordance with the ESAA bylaws. It was stated that a quorum of members of ESAA were in attendance in person or via proxy. As there was quorum, the meeting was duly constituted, and the Roberts' Rules of Order were followed. The meeting was called to order at 4:23 pm.

## **2. Approval of the Agenda**

Norstar Industries (R. White) moved that the agenda be approved. Earthmaster Environmental Strategies (A. Flamand) seconded the motion. The motion was passed, and the agenda approved.

## **3. Approval of Minutes of April 13<sup>th</sup>, 2023 - Meeting of Members**

Earthmaster Environmental Strategies (A. Dunn) moved that the minutes be approved. Environmental Material Science Inc. (C. Inglis) seconded the motion. The motion was passed, and the minutes approved.

## **4. Election of Directors**

The Chair announced, as per ESAA's Bylaws, six (6) nominations were received for the four (4) openings, each for a 3 year-term.

The candidates were:

- Danielle Hutson, Element Materials Technology
- Lincoln Weller, Stantec Consulting Ltd.
- Louise Burden, Ashwell Consulting Inc.
- Myke Stercl, Worley Canada Services Ltd
- Sylvain Bordenave, Trace Associates Inc.
- Thomas Flemming, Bureau Veritas Laboratories

The completed ballots were collected by Northstar Industries (R. White) and counted by ESAA (J. Byma), Harmony Organization (H. Harcott) & Hamdon & Associates (L. Hamdon)

The Chair thanked all the candidates that put their names forward. In addition, Darrell Haight (Trace Associates Inc.), Darren Cherniak (North Shore Environmental Consultants Inc.), Karen Schmidt (Osprey Scientific Inc.) and Rob Traynor (SLR Consulting) were thanked for their service on the ESAA Board.

Results were shared at the end of the meeting.

#### **5. President's Report**

SLR Consulting (R. Traynor) delivered the President's Report. There were no questions. Core Environmental Consulting Inc. (S. Samborsky) moved that the President's Report be approved. Trace Associates Inc. (D. Haight) seconded the motion. The motion was passed, and the President's Report approved.

#### **6. ESAA Management Report**

J. Chowaniec delivered the ESAA Management report. There were no questions. Northstar Industries (R. White) moved that the ESAA Management Report be approved. Nichols Environmental (Canada) Ltd. (D. Nuell) seconded the motion. The motion was passed and the ESAA Management Report approved.

#### **7. Treasurer's Report**

Osprey Scientific (K. Schmidt) delivered the Treasurer's Report on behalf of McLennan Ross LLP (S. Parker). There were no questions. JSK Consulting LTD (S. Thygesen) moved that the Treasurer's Report be approved. Nichols Environmental (Canada) Ltd. (D. Nuell) seconded the motion. The motion was passed, and the Treasurer's Report approved.

#### **8. Appointment of Auditors**

On a motion made by Nelson Environmental Remediation Ltd. (G. Olson), seconded by Earth Master Environmental Strategies (A. Dunn) the firm of Marson Borle Chartered Professional Accountants were appointed as ESAA auditors for 2024.

#### **9. Election of Directors**

The Chair announced the election results.

The following individuals were elected to the ESAA Board for a four (4) year term:

- Danielle Hutson, Element Materials Technology
- Lincoln Weller, Stantec Consulting Ltd.
- Louise Burden, Ashwell Consulting Inc.
- Sylvain Bordenave, Trace Associates Inc.

## **10. Adjournment**

There were no additional questions or discussion. Being that there was no additional business, the Chair asked for a motion to adjourn the meeting. Actual Media Inc. (T. Latham) moved that the meeting be adjourned. Motion carried. The meeting adjourned at 4:40 pm.