

ANNUAL GENERAL MEETING MINUTES

April 7th, 2021

ATTENDANCE:

ESAA Voting Members present via proxy or in person:

- 360 Energy Liability Management
- Abacus Enterprises
- AGAT Laboratories
- ALS Environmental
- Arkit
- Ashwell Consulting
- ATCO Gas
- Ballast Environment
- Bio-Limno Research & Consulting
- Brett Young Seeds
- CDNova Instruments
- Chemco
- Chinook Environmental
- Claystone Waste
- CORE Environmental Consulting
- Delta Remediation
- Dillon Consulting
- Earthmaster Environmental Strategies Inc.
- Ecoventure
- Element Materials Technology
- Englobe
- EnviroSearch
- Equilibrium Environmental
- F&M Management
- Flint Energy
- Gen7 Environmental Solutions Ltd.
- GHD
- Hemmera
- Innotech Alberta
- Ivey International
- Jacobs
- JED Environmental
- JSK Consulting LTD.
- KBL Environmental Ltd.
- Ketek Group
- Matrix Solutions Inc.
- McElhanney Consulting Services
- McLennan Ross
- Milestone Environmental
- Millennium EMS Solutions
- Morgan Construction & Environmental
- Nelson Environmental
- Norquest College
- North Shore Environmental Consultants
- Osprey Scientific
- Proactive Environmental
- Pure Environmental
- Resolve Earhtworks
- Rice Resource Technologies
- SECURE Energy
- SLR Consulting Canada
- SNC-Lavalin
- Soil & Forestry Consulting
- Solstice Canada
- Stantec
- Summit Earth
- Terralogix Solutions
- Terrapure Environmental
- Tervita
- THINK Envirotechnical Services
- Trace Associates Inc.

- *Tree Time Services*
- *Trium Inc*
- *Tundra Environmental*
- *Vertex Professional Services*
- *Waste Connections*
CanadaWaterline Resources Inc.
- *Waterline Resources*
- *West Earth Sciences*
- *Willms & Shier Environmental*
Laywers LLP
- *Wood*
- *WSP*

Non Members

- *Gavin Scott*
- *Kimberley Whotman*
- *Olmsted Consulting*
- *Rory Wheat*

1. Call to Order

JSK Consulting Ltd. (S. Thygesen) served as Chair and Trace Associates Inc. (D. Haight) served as Secretary for the meeting. Notice of meeting was sent out in accordance with the ESAA bylaws. It was stated that a quorum of members of ESAA were in attendance in person or via proxy. As there was quorum, the meeting was duly constituted and the Roberts' Rules of Order were to be followed. The meeting was called to order at 1:05 pm.

2. Approval of the Agenda

Osprey Scientific (K. Schmidt) moved that the agenda be approved. McLennan Ross LLP (S. Parker) seconded the motion. The motion was passed and the agenda approved.

3. Approval of Minutes of March 10th, 2020 - Meeting of Members

Core Environmental Consulting (S. Samborsky) moved that the minutes be approved. North Shore Environmental Consulting (D. Cherniak) seconded the motion. The motion was passed and the minutes approved.

4. President's Report

JSK Consulting (S. Thygesen) delivered the President's Report. There were no questions. North Shore Environmental Consulting (D. Cherniak) moved that the President's Report be approved. Core Environmental Consulting (S. Samborsky) seconded the motion. The motion was passed and the President's Report approved.

5. ESAA Management Report

J. Chowaniec delivered the ESAA Management report. There were no questions. Osprey Scientific (K. Schmidt) moved that the ESAA

Management Report be approved. Trace Associates Inc (D. Haight) seconded the motion. The motion was passed and the ESAA Management Report approved.

6. Treasurer's Report

Osprey Scientific (K. Schmidt) delivered the Treasurer's Report. There were no questions. Core Environmental Consulting (S. Samborsky) moved that the Treasurer's Report be approved. North Shore Environmental Consulting (D. Cherniak) seconded the motion. The motion was passed and the Treasurer's Report approved.

7. Appointment of Auditors

JSK Consulting (S. Thygesen) asked for a motion to reappoint RSM Canada as ESAA's auditors for the upcoming year. Osprey Scientific (K. Schmidt) moved that Collins Barrow be appointed as ESAA's auditor for 2021. SLR Consulting (R. Traynor) seconded the motion. The motion was passed and RSM Canada was re-appointed as ESAA's auditor.

8. Election of Directors

The Chair announced as per ESAA's Bylaws an initial slate of four (4) candidate was distributed and two (2) additional nomination were received for the four (4) openings. Due to COVID-19 restrictions, ESAA held an online vote through a secure third-party platform. The election results were shared and the following individuals were elected to the ESAA Board for a three (3) year term:

- Darren Cherniak, North Shore Environmental Consultants
- Darrell Haight, Trace Associates Inc
- Karen Schmidt, Osprey Scientific
- Rob Traynor, SLR Consulting

JSK Consulting (S. Thygesen) thanked all of the candidates for their continued support of ESAA and encouraged those not elected to run again in 2022.

9. Adjournment

There were no additional questions or discussion. Being that there was no additional business, the Chair asked for a motion to adjourn the meeting. Trace Associates Inc. (D. Haight) moved that the meeting be adjourned. Motion carried. Meeting adjourned at 1:20 pm.