

Respect

Excellence

Integrity

Leadership



Canadian Industrial Security Directorate

Economic Action Plan Presentation to RemTech 2009 Symposium

October 2009



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

Canada

The WHAT and WHY

**E
A
P**

The Government is investing \$12 billion in new major public works projects such as roads, bridges, highways and public transit in order to stimulate the Canadian economy.

**I
S
P**

Registration in the Industrial Security Program will allow companies the opportunity for Federal Government Contract work associated with the stimulus plan.



EAP Infrastructure Spending Security Requirements

Security Clearances will be required:

- ❖ When there is regular access to the interior of Federal Government buildings and properties (*building / electrical / maintenance etc.*)

Security Clearances are NOT required for:

- ❖ Publically accessible bridge and roadwork (*note the exception of DND/non public accessible sites*)

SECURITY

Protected

Protected A,B,C

GOVERNMENT

Classified

Confidential, Secret, Top Secret



DOS

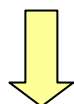
Designated Organization
Screening

**ORGANIZATIONAL
SCREENING**



FSC

Facility Security Clearance



Reliability Status

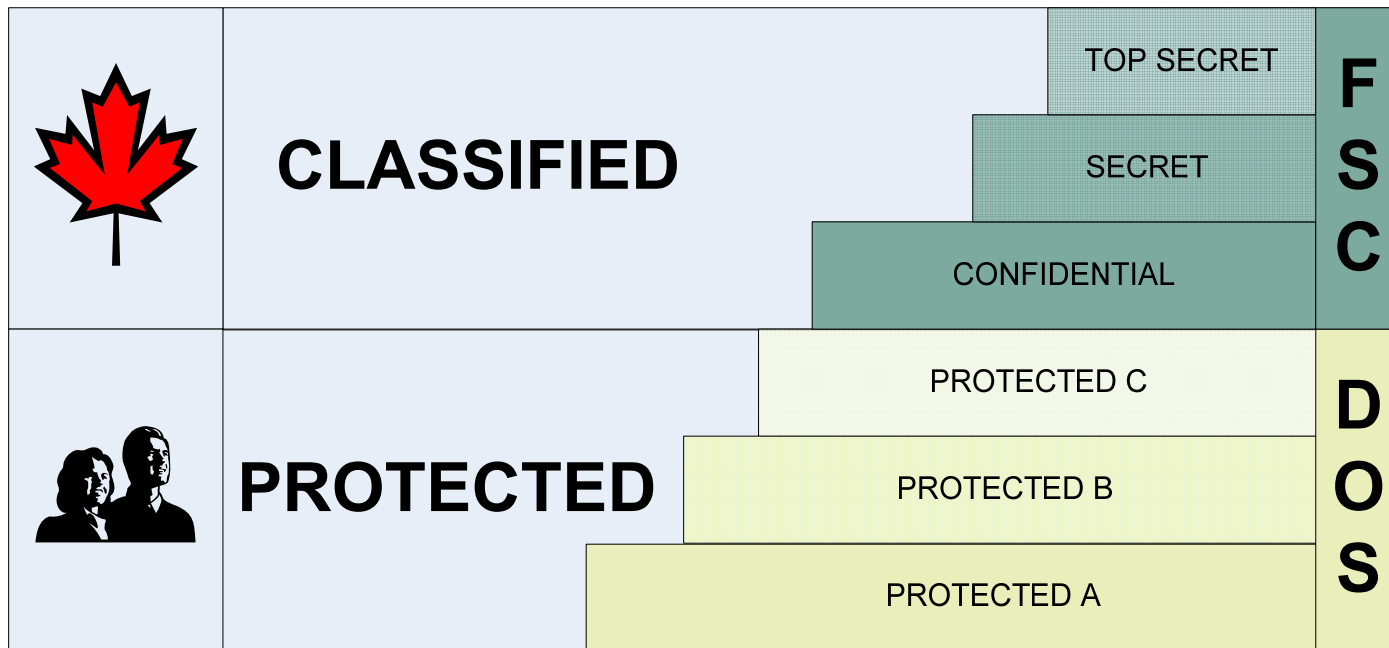
**PERSONNEL
SCREENING LEVELS**



- Confidential
- Secret
- Top Secret

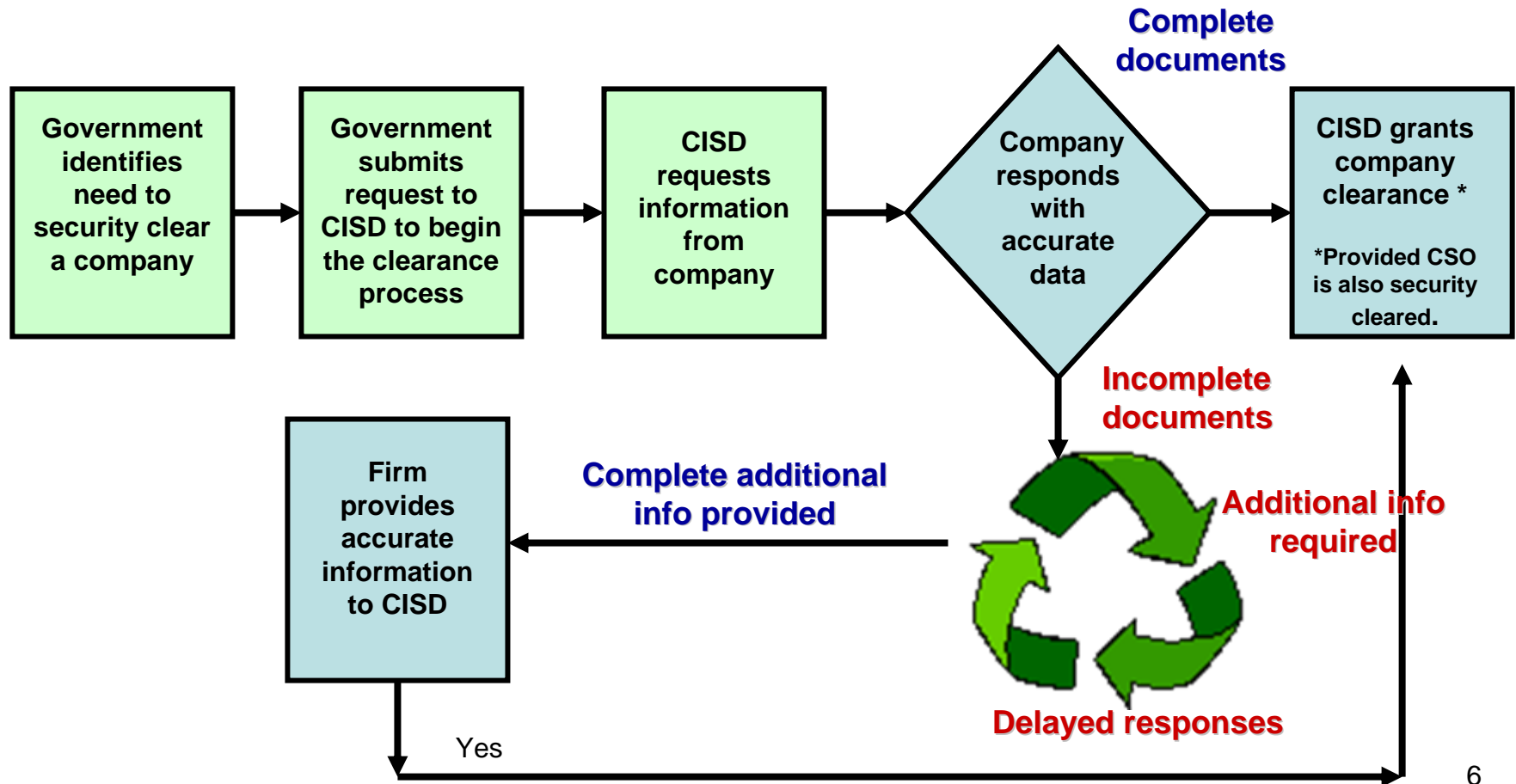


SCREENINGS ARE PROGRESSIVE

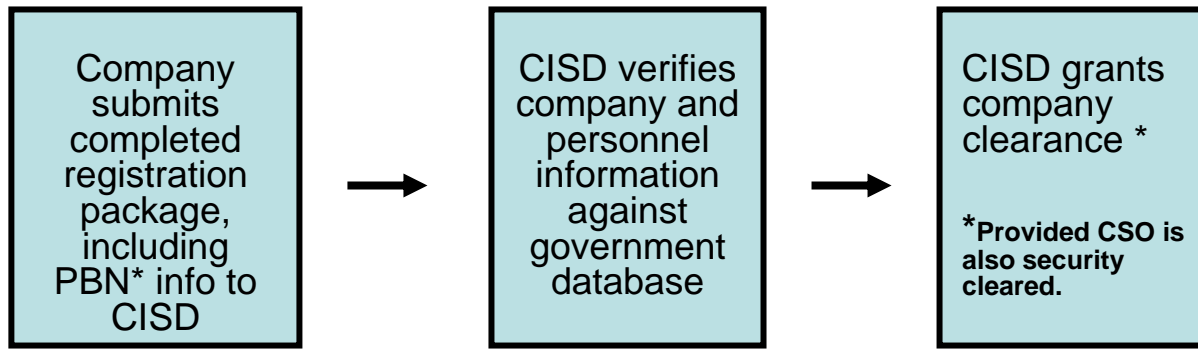


A screening at any particular level automatically encompasses the level(s) below

Current Company Screening (Up to 60 days)



Procurement Business Number (PBN) Pilot Project (Expanded for the EAP)



How to Register into the PBN Pilot Project

- Appointment of a Company Security Officer (CSO)
- Appointment of an Alternate Company Security Officer (ACSO)
- Complete a Personnel Screening, Consent and Authorization Form for both the CSO and ACSO
- Complete a PBN Pilot Request for Registration Form



How to Obtain a Procurement Business Number (PBN)

A **Procurement Business Number (PBN)** is supplied when you register in the **Supplier Registration Information (SRI)** database as a potential supplier to the Government of Canada.

- Register through the Contracts Canada website (<http://contractscanada.gc.ca>) or by calling 1-800-811-1148
- To register in SRI, you must have a Canada Revenue Agency **Business Number (BN)**. If you do not have a Business Number, contact Canada Revenue Agency at: 1-800-959-5525
- Once you receive your PBN you will be required to enter into your SRI account again and complete full registration by supplying all requested information concerning your company



Questions?



PBN/PASSPORT MODEL

We expedite clearances through the PBN by three methods:

1. By accessing **existing** government **information**
2. By clearing to the **DOS** level only
3. By using the **passport model** for collection of **information** *(a Request for Registration through the PBN pilot with incomplete or incorrect information will be returned to the applicant organization and the file will be closed – no back and forth)*



Company Security Officer Mandate

To safeguard PROTECTED and/or CLASSIFIED government information and assets entrusted to the organization when working on a government contract.



KEY ROLE OF THE CSO

The **Company Security Officer**:

- is your organization's link to the Canadian Industrial Security Directorate (CISD);
- is the person responsible for security within your organization;
- ensures all forms are correct and complete;
- submits TBS forms to CISD for personnel clearances; and
- updates CISD as to any changes in the organization (structure, address, personnel, etc.) including termination of clearances for personnel who leave the company



Personnel Security Screening

- Reliability Status Check
 - The Company Security Officer must complete the primary checks:
 - ✓ Name, address, education and date of birth
 - Canadian Industrial Security Directorate must complete background verification:
 - ✓ 5 years verifiable background in Canada
 - ✓ Where verifications are available for out-of-country checks process through RCMP
- * **NOTE:** Out of country security checks or requirement to submit fingerprints take longer or potentially mean clearances cannot be provided

Forms:

[Request for Registration](#)

[CSO Appointment Form](#)

[ACSO Appointment Form](#)

[Personnel Screening Form](#)
[TBS 330-23](#)

[Security Screening Certificate](#)
[and Briefing Form](#)
[TSB 330-47](#)



Designated Organization Screening

- A Designated Organization Screening (DOS) clearance **DOES NOT EXPIRE** – however you will be prompted every three years to provide updated information
- Obtaining a DOS does NOT automatically mean that your employees are cleared to Reliability Status. You must submit a Personnel Screening, Consent and Authorization Form (TBS 330-23) for each employee.



PBN Process to Request Registration in the Industrial Security Program

PBN Package includes:

- Request for Registration
- CSO Security Appointment and Acknowledgement
- ACSO Security Appointment and Acknowledgement
- Completed TBS 330-23 Forms for CSO and ACSO
- Photo ID (for CSO/ACSO submissions)

Completion of the Process

- Complete the PBN Package and submit to CISD
- Expect DOS clearance within 10 days (*provided CSO is security cleared*)
- Once you receive the DOS certificate, register with our On-Line Industrial Security Service (OLISS)
- Return completed TBS 330 – 47 Security Screening Certificate and Briefing form

Online Industrial Security Services OLISS

OLISS - the online screening service is available to all clients registered within the Industrial Security Program (ISP).

OLISS is a convenient and automated option for submitting personnel security screening requests.

Benefits:

- Secure and confidential
- Faster submissions
- Greater accuracy
- Confirmation of submission
- Check status of submissions



Any questions?



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Annex Documentation

List of common Acronyms

Examples of Protected information

Examples of Classified information

Websites and Contact Information



ACRONYMS

EAP – Economic Action Plan

ISP – Industrial Security Program

PBN – Procurement Business Number

CSO – Company Security Officer

ACSO – Alternate Company Security Officer

DOS – Designated Organization Screening

FSC – Facility Security Screening



PROTECTED LEVELS

Information of a **non-national interest** that may qualify for an exemption or exclusion under the Access to Information Act or Privacy Act, and the compromise of which would reasonably be expected to cause injury to a non-national interest

Examples:

PROTECTED A

- **DOB, Address, Telephone Number, Salary**

PROTECTED B

- **S.I.N./Criminal/Financial, Medical, Performance Evaluations**

PROTECTED C

- **High Injury/ Loss of life – Testimony against another person**

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CLASSIFIED LEVELS

Information related to the **national interest** that may qualify for an exemption or exclusion under the Access to Information Act or Privacy Act, and the compromise of which would reasonably be expected to cause injury to the national interest.

CONFIDENTIAL - Could reasonably be expected to **cause injury** to the national interest

SECRET - Could reasonably be expected to **cause serious injury** to the national interest

TOP SECRET- Could reasonably be expected to **cause exceptionally grave** injury to the national interest



Websites and Contact Information

Canadian Industrial Security Directorate website:

<http://ssi-iss.tpsgc-pwgsc.gc.ca>

Canadian Industrial Security Directorate Help Desk:

1-866-368-4646

Contracts Canada website:

www.contractscanada.gc.ca

Defence Construction Canada:

www.cdc-dcc.gc.ca

SNC-Lavalin:

www.snclavalin.com

